

# **CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION**

## **MINUTES OF MEETING BOARD OF DIRECTORS**

Friday, October 12, 2018  
RCDSO Offices, 6 Crescent Road, Toronto, ON

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A meeting of the CDRAF Board of Directors took place on Friday, October 12, 2018 at 10:20 a.m.

### **PARTICIPANTS:**

Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College

Ms. Caroline Daoust, Directrice générale et secrétaire, L'Ordre des dentistes du Québec

Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario

Dr. Martin Gillis, Registrar, (CDRAF Vice-Chair) Provincial Dental Board of Nova Scotia

Mr. Dan Leger, Registrar, (CDRAF Treasurer) New Brunswick Dental Society

Dr. Patti Ling, Registrar, Manitoba Dental Association

Dr. Chris Hacker, Acting Registrar, College of Dental Surgeons of British Columbia

Dr. Paul O'Brien, Registrar, (CDRAF Chair) Newfoundland and Labrador Dental Board

Dr. Maurice Coady, Registrar, Dental Council of Prince Edward Island

Dr. Bernie White, Registrar, College of Dental Surgeons of Saskatchewan

### **STAFF:**

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

### **OBSERVERS:**

Dr. Paul Allison, President, Association of Canadian Faculties of Dentistry

Dr. Nancy Auyeung, Representative, Manitoba Dental Association

Dr. Christopher A. Baker, Board Representative, Provincial Dental Board of Nova Scotia

Dr. Marie Dagenais, Registrar/Executive Director, National Dental Examining Board of Canada

Dr. Barry Dolman, President, L'Ordre des dentistes du Québec

Mr. Frédéric Duguay, Director, Commission on Dental Accreditation of Canada

Ms. Andr  a Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario

Dr. V  ronique Gagnon, Vice-President, L'Ordre des dentistes du Qu  bec

Dr. Dan Haas, Association of Canadian Faculties of Dentistry

Dr. Frank Hohn, President, Canadian Dental Specialties Association

Dr. Patricia Hunter, Vice-President, College of Dental Surgeons of British Columbia

Dr. Peter Lobb, President, College of Dental Surgeons of British Columbia

Dr. Doug Mackey, President, National Dental Examining Board of Canada

Mr. Rafi Mohammed, Executive Director, Manitoba Dental Association

Dr. Tony Odenbach, President, Alberta Dental Association and College

Ms. Marianne Park, Council member, Royal College of Dental Surgeons of Ontario

Dr. Kirk Preston, Board representative, New Brunswick Dental Society

Dr. David Segal, Council member, Royal College of Dental Surgeons of Ontario

Dr. Cory Sul, President, Manitoba Dental Association

Dr. Flavio Turchet, Vice-President, Royal College of Dental Surgeons of Ontario

Dr. Ronald Yarascavitch, President, Royal College of Dental Surgeons of Ontario

## **REGRETS:**

Mr. Peter McCutcheon, Royal College of Dentists of Ontario

## **1. CALL TO ORDER**

The Chair, Dr. O'Brien, called the meeting to order at 10:20 a.m.

## **2. APPROVAL OF AGENDA**

The following items were added to the agenda:

- Approval of Budget for 2019.
- Request from NDEB re DSCKE.
- Presentation from ACFD re academic/restricted licenses.
- Slate of officers for 2019-2020

**MOTION: Daoust/Fefergrad**

**THAT the agenda of the meeting of October 12, 2018 be approved, as amended.**

**CARRIED**  
*(Unanimously)*

**3. APPROVAL OF MINUTES**

The draft minutes of the CDRAF Board meeting of September 5, 2018 were provided to the CDRAF Board for approval. There being no amendments to the document, they were approved as circulated.

**MOTION: Daoust/Croutze**

**THAT the CDRAF Board approve the minutes of the meeting of September 5, 2018, as circulated.**

**CARRIED**  
*(Unanimously)*

**4. BUSINESS ARISING**

**4.1 Royal College of Dentists of Canada (RCDC)**

Dr. Gerrow reported that since the CDRAF Board meeting of September 5, 2018, the RCDC held its Annual General Meeting in Fredericton, NB on September 22-24, 2018. He attended the meeting as a representative of CDRAF on Saturday, September 22 and Monday, September 24. Dr. Croutze also participated in the September 22 meeting via teleconference.

He reported that RCDC did not elect a President or Vice-President, but rather it was decided that the RCDC 15-member Council would act as the Executive Committee and act as the governing body until further notice.

The President-Elect, Dr. Adel Kauzman, and incoming President-Elect, Dr. Felicity Hardwick, both resigned from the RCDC Council. Past Past-President, Dr. Hugh Lamont, is now the Chair of the RCDC Council.

At the Annual General Meeting, RCDC Council did not pass a budget for the NDSE. RCDC announced that because there was going to be a meeting the following day to deal with revamping the examinations, the budget was not presented.

At the meeting on Monday, September 24, 2018, there was a stakeholders meeting which Drs. Gerrow and Croutze attended on behalf of CDRAF and Dr. Paul Alison on behalf of ACFD. Each of the Chief Examiners presented the current examination structure and proposed structure for 2019. It was a collegial meeting and RCDC appeared to be listening to the feedback provided but there was still resistance to change.

On September 28, 2018, a letter was received from Dr. Hugh Lamont, Chair of RCDC that had been widely distributed to members and stakeholders. The intent of the letter was to update members and stakeholders on the recent developments at RCDC in terms of governance and the negotiations with CDRAF on the Third-Party Service Agreement.

Members of the CDRAF Board were troubled by the tone and inaccuracies in the RCDC letter and gave direction to Dr. Gerrow to prepare a response to RCDC in the Chair's name. Mr. Fefergrad undertook to draft the response and it was agreed that it should be brief, but express CDRAF's disappointment in the inaccuracy and lack of detail in the letter. It was agreed that RCDC should be asked to retract its letter of September 28, 2018 and to send a letter to all those who had received the original letter. This would include Fellows, members, stakeholders and students. It was agreed to send the draft to the Board for final approval.

#### 4.2 CDRAF Website

Dr. Gerrow reported that the website is being redesigned to serve as an information site only, available in English and in French. Minutes of meetings and documents will also be posted on the website.

A copy of the proposal for a new website was provided to the CDRAF Board for information.

#### 4.3 Academic/Restricted Licensure

Dr. Paul Allison, President of the Association of Canadian Faculties of Dentistry (ACFD) was asked to address the CDRAF Board on this item as a follow up from his request at the last Board meeting.

Further to his presentation to CDRAF in February, Dr. Allison suggested the concept of a joint working group to address the issue of creating academic/restricted licensing for dentists who have been trained as a general and/or specialist dentist in non-accredited programs and who are willing to perform clinical dental acts only in settings in or affiliated with Canadian dental schools.

Dr. Allison was advised that Fairness Commissioners may view this as a separate pathway to licensure and it raises questions concerning consistency.

However, the CDRAF Board understood the challenges that dental schools are experiencing and it agreed to establish a working group to try and identify the issues without compromising each DRA's principal mandate of protecting the public's interest.

The following provinces showed interest in being on the working group and it was agreed that each DRA would appoint a representative from each province to sit on the working group with ACFD:

- British Columbia
- Alberta
- Saskatchewan
- Manitoba
- Ontario
- Quebec
- Nova Scotia

Dr. Allison asked that CDRAF notify him of the working group representatives' names and he would arrange meeting dates.

#### 4.4 National Repository

The CDRAF Board reviewed the written update from NDEB regarding the development of a national repository for credentials. Dr. Dagenais, Registrar of NDEB, reported that CDRAF had asked NDEB to explore the possibility of requesting final transcripts of record from the Canadian dental programs prior to issuing certificates. She outlined a summary of the findings.

A question was asked to Dr. Haas, Dean of the Faculty of Dentistry, University of Toronto, if convocation could be delayed to a later date in June. He advised that those dates are set by the University and he has no influence in changing the dates.

After a full discussion, the CDRAF Board supports the creation of a national repository for credentials, but that it does not want the requirements of the national repository to affect the current timing for the issuing of licenses/registrations to graduates of undergraduate Canadian dental programs. Therefore, NDEB was asked to proceed with establishing the National Repository but continue to accept the letters from the Deans indicating individuals recommended for graduation as an acceptable alternative to a final transcript of record for graduates of accredited Canadian undergraduate dental programs only. NDEB should continue to require a final transcript of record for all other graduates.

Dr. Gerrow was directed to prepare a letter to Dr. Dagenais informing her of the CDRAF Board's decision.

#### 4.5 Language Proficiency Assessment

Dr. Dagenais reported that NDEB received a request from CDRAF to develop a proposal to implement a requirement for occupation-specific language assessment in both official languages. NDEB explored options and recommended that benchmarking be used to establish entry level language demands for the profession.

She advised the CDRAF Board about the Centre of Canadian Language Benchmarks (CCLB) which has established language skills for immigrants specific to many professions, i.e. audiology, speech language pathology, nursing.

The option would be standard setting entry level language demands, similar to setting a standard for an examination. NDEB's preferred choice was benchmarking.

There was discussion on legal requirements in different provinces and it was agreed that each province would review its own legislation and legal requirements before CDRAF would make a decision on how it wished NDEB to proceed with language assessment.

#### 4.6 Dental Specialty Core Knowledge Examination (DSCKE)

Dr. Dagenais reminded the CDRAF of the Agreement it entered into in 2012 with NDEB to develop and administer the DSCKE. The Agreement was for a five-year period ending in 2017. She reported that NDEB has continued to administer the DSCKE since the expiry of the Agreement, but added that there has been a shortfall of \$75,555 for the last three fiscal years of the contract. Under the Agreement, it was agreed that CDRAF would cover the shortfall.

Following discussion, the CDRAF Board was in agreement to cover the cost of the shortfall and that each province would pay \$3.50 per dentist per province in a one-time payment. NDEB was directed that going forward it build into its fee structure the projected cost of what is involved with DSCKE. CDRAF also informed NDEB that no further payments for DSCKE shortfalls would be considered.

Dr. Dagenais was asked to send invoices to each province in the amount of \$3.50 per dentist per province.

**MOTION:               Fefergrad/Crouze**

**THAT the CDRAF Board approves the remittance of \$75,000 to NDEB to cover the shortfall of the Dental Specialty Core Knowledge Examination (DSCKE) fees;**

**AND THAT a one-time fee of \$3.50 per dentist per province be approved.**

**CARRIED**  
*(Unanimously)*

There was discussion on the DSCKE financials. Dr. Dagenais reported that at the end of 2019, there will be a net loss anticipated of \$46,924. She explained that the loss will be greater for 2018-2019 because of the electronic conversion of the examination.

Dr. Dagenais referred to the resource materials and the reference to the American Dental Association Advanced Dental Aptitude Test (ADAT). She asked CDRAF to give consideration to using this as an option to the DSCKE.

ADAT is an admission test administered by the American Dental Association (ADA), but is only available in English. Although there have only been three graduates of a non-accredited dental specialty program who have taken the DSCKE in French since 2012, Dr. Dagenais suggested that it may be possible to obtain a different test for applicants in Quebec.

If ADAT was considered an option by CDRAF, Dr. Dagenais stated that the ADA would be asked if it would be willing to provide results to Canadian graduates.

There was discussion on the low number of graduates that have taken the DSCKE since 2012 (145) and whether or not it should be continued.

Mr. Fefergrad stated that he would not be in favour of the ADAT examination, particularly as it is only offered in English. This would not be favourable to provinces with Fairness Commissioners.

Dr. Dagenais added that NDEB is willing to continue administering the DSCKE if the cost of the examination can be increased to cover costs. CDRAF confirmed that increased fees for the DSCKE are justified and reminded NDEB that no further payments for DSCKE shortfalls would be made.

There was no interest in pursuing ADAT further, therefore NDEB was directed to continue with DSCKE with increased fees.



#### 4.7 Update on CDAC Strategic Planning Process

Mr. Frédéric Duguay made a PowerPoint presentation on CDAC's activities that included the 2018 strategic planning process.

He reported that an environmental scan was conducted in February 2018 following by an online survey to stakeholders in March 2018. Results of the survey were provided to stakeholders in a strategic planning session in May and a Steering Committee is finalizing a draft report that will be provided to stakeholders in due course.

During his presentation, Mr. Duguay also reported that CDAC has started to conduct survey visits of the Canadian Armed Forces dental clinics. Since September 24, 2018, nine visits have been completed and there are 26 detachments in total. Site visits should be completed by mid-November.

Mr. Duguay reported that CDAC is scheduled to meet with Kuwait representatives who have expressed interest in using CDAC as a consultant to strengthen their processes.

#### 4.8 2019 CDAC Draft Budget

The DRAs were provided with a copy of the 2019 CDAC draft budget and budget forecast for 2020. It was reported that the administrative costs have not increased in the last ten years. He reviewed the draft budget for 2019 explained what was included in the survey fees.

There was discussion on the costs and value of all the site visits, who decides and, in general, the costs per member in the CDAC budget.

The registrant fee of \$22.71 was proposed for dentists. Mr. Duguay added that fees have increased minimally over the last ten years.

Mr. Duguay was asked if there was a more efficient way for CDAC to conduct its business. He responded that site visits are important and need to be continued.

#### 4.9 Working Group to Explore Alternatives to RCDC

Mr. Fefergrad reported that the working group established by the CDRAF Board at its September 5, 2018 meeting, held its first meeting on October 11, 2018. He chaired the meeting and it was agreed that Ms. Daoust will chair the next meeting scheduled in Montreal on November 8, 2018.

The working group discussed whether it is necessary to have a national examination process for dental specialists.

Some of the ideas discussed included a mentorship program with matching a mentor and mentee. The working group will look at creating a general national framework that each province can implement individually under its own legislation.

It also discussed creating an examination using a bank of questions similar to those used for the Practice Enhancement Tool (PET), an assessment-based process for continued competence, used by the RCDSO for its members. Dr. Michael Gardner, the Director of Quality Assurance at RCDSO will be asked to assist the working group in this area.

The working group was divided into two sub-working groups to look at mentorship and principles for examination development. These two sub-working groups will meet and report back to the working group on November 8, 2018.

A third meeting for the working group is scheduled in Montreal in December.

#### **5. CDRAF REPRESENTATIVES AND OBSERVERS OF OTHER MEETINGS**

A listing of upcoming stakeholder/external meetings with CDRAF representatives was provided to the CDRAF Board for its information.

#### **6. CDRAF BY-LAWS**

The CDRAF By-Laws was provided for resource material.

**7. CDRAF STRATEGIC PLAN 2017-2020**

The CDRAF strategic plan for 2017-2020 was provided for resource material.

**8. 2019 BUDGET**

Discussion on the budget took place at the Member Representatives' meeting. The CDRAF Board approved the budget, as presented.

**MOTION: Leger/Daoust**

**THAT the CDRAF Board approve the budget for 2019, as presented.**

**CARRIED**  
*(Unanimously)*

**9. NEW BUSINESS**

**9.1 National Recognition of Dental Specialty**

Dr. Chris Hacker reported on this item. He referred CDRAF Board members to the email message from Ms. Joan Rush, an advocate in British Columbia for improved access to dental treatment for patients with developmental disabilities requiring treatment under deep sedation.

He reminded the CDRAF Board that CDRAF's process for national recognition of dental specialty was established in 2011 and revised in 2018.

In Ms. Rush's email, she points out many concerns with the current document and on further review, Dr. Hacker and Dr. Gerrow recommended that it be reviewed once again and that a simplified process be established.

It was suggested that a working group be created for this task. Dr. Hacker and Dr. Gerrow agreed to work on a draft document and bring it back to the CDRAF for a preliminary review. Dr Gerrow reviewed principles for the revision, including eliminating the expert group. Ms. Marianne Park supported this concept as she felt that expert groups were

biased by definition. In the meantime, it was agreed to rescind the current document and not accept any new applications for national dental specialty recognition until a new process is finalized and approved.

**MOTION:                Hacker/Daoust**

**THAT the CDRAF Board approves rescinding the document entitled “Process for Recognition of a New Dental Specialty” approved February 2018, and that until a new process is approved, not accept any new applications for national dental specialty recognition.**

**CARRIED**  
*(Unanimously)*

## **10. NEXT MEETINGS**

The next meetings of the CDRAF Board are scheduled, as follows:

- December 7, 2018 in Montreal
- February 8, 2019 (location TBD)
- April 12, 2019 (location TBD)
- August 23, 2019 (location TBD)
- October 11, 2019 in Montreal
- December 2019 (location TBD, if necessary)

## **11. CORRESPONDENCE**

### **11.1 Canadian Association of Orthodontists (CAO)**

A copy of the letter from the President of CAO, Dr. Jay Philippon, dated October 2, 2018 was provided to the CDRAF Board for its information.

The letter expressed concerns with direct-to-consumer orthodontic treatment, possibly becoming available to Canadian consumers.

Mr. Fefergrad reported that he has received many enquiries from orthodontists on this issue, in particular, the SmileDirectClub.

He advised that his responses so far have been that he is not aware of any evidence of patient harm and if a licensed dentist is involved in the

treatment, it is not illegal. Further, he has engaged an independent counsel to look into the legalities and how to respond to these concerns. He offered to share the legal opinion when received. He advised that this will also be an item on the agenda for the CEO/Registrars conference in Montreal in December.

Other CDRAF Board members said they also had information on this matter that they can share with each other.

The following correspondence was also reviewed, but there was no discussion:

- Wellness of Canadian Dentists Summary Report;
- CODA Progresses with Elimination of Specialty Terminology
- Integration of Oral Health and Primary Care: Communication, Coordination and Referral.

## **12. SLATE OF OFFICERS – 2018-2019**

The CDRAF Board agreed for Dr. Martin Gillis to be Chair, Mr. Daniel Leger to be Vice-Chair and Dr. Maurice Coady to be Treasurer for the 2018-2019 term.

### **MOTION:**

**THAT the CDRAF Board approves the following slate of officers for 2018-2019:**

- |               |                          |
|---------------|--------------------------|
| • Chair:      | <b>Dr. Martin Gillis</b> |
| • Vice-Chair: | <b>Mr. Daniel Leger</b>  |
| • Treasurer:  | <b>Dr. Maurice Coady</b> |

**CARRIED**  
*(Unanimously)*

## **13. ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:45 p.m.