

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Friday, December 7, 2018

Hotel Nelligan, Room A, 106 St. Paul Street West, Montreal, QC

A meeting of the CDRAF Board of Directors took place on Friday, December 7, 2018 at 1:00 p.m.

PARTICIPANTS:

Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College

Ms. Caroline Daoust, Directrice générale et secrétaire, L'Ordre des dentistes du Québec

Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario

Dr. Martin Gillis, Registrar, (CDRAF Chair) Provincial Dental Board of Nova Scotia

Dr. Patti Ling, Registrar, Manitoba Dental Association

Dr. Chris Hacker, Registrar, College of Dental Surgeons of British Columbia

Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

Dr. Maurice Coady, Registrar, (CDRAF Treasurer), Dental Council of Prince Edward Island

Dr. Bernie White, Registrar, College of Dental Surgeons of Saskatchewan

STAFF:

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

REGRETS:

Mr. Dan Leger, Registrar, (CDRAF Vice-Chair) New Brunswick Dental Society

OBSERVERS:

Mr. Frédéric Duguay, Director, Commission on Dental Accreditation of Canada

Ms. Andr  a Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario

Colonel Jean-Pierre Picard, Royal Canadian Dental Corps.

1. CALL TO ORDER

The Chair, Dr. Gillis, called the meeting to order at 1:00 p.m.

2. APPROVAL OF AGENDA

The following items were added to the agenda:

- Appointment of Auditor.
- Location of CEO/Registrars' conference, 2019

MOTION: Daoust/O'Brien

THAT the agenda of the meeting of December 7, 2018 be approved, as amended.

CARRIED
(Unanimously)

3. APPROVAL OF MINUTES

The draft minutes of the CDRAF Board meeting of October 12, 2018 were provided to the CDRAF Board electronically for approval. There were six responses of approval received and it was reported that the approved minutes would be posted on the CDRAF website.

Some revisions were made to the minutes of the CDRAF member representatives meeting of October 12, 2018 and they will be re-circulated to the member representatives for approval electronically.

4. BUSINESS ARISING

4.1 SmileClubDirect

This item was discussed at the CEO/Registrars' conference and there was no further discussion. This item will be tabled (change item name to Direct to Consumer Initiatives).

4.2 CDRAF Website

Dr. Gerrow reported that the new and improved website is up and running and Ms. Daoust undertook to arrange for the French translation. He

asked Board members if they wished to have documents posted to the website, please forward them to him or Angie Sherban.

4.3 Academic/Restricted Licensure

Dr. Gerrow reported that a teleconference meeting for the working group is being arranged for February/March 2019.

4.4 CDAC Strategic Plan

Mr. Duguay reported that the draft strategic plan would be circulated to DRAs/stakeholders for comment on Monday, December 10, 2018.

4.5 CDAC Budget

A teleconference meeting for the Registrars was held on November 16, 2018. There was a full discussion on the fee requested by CDAC of \$22.71 per member.

At the end of the call, Dr. Gillis, Chair of the CDAC Finance Committee, was asked to table the budget pending further discussion by the provinces. The CDAC Finance Committee met on Sunday, November 18, and it was advised that there were concerns raised by some of the Registrars of the \$22.17 fee.

Dr. Gillis asked the CDRAF Board for its consideration of the proposed fee as it has considerable impact on the future work of CDAC. One suggestion was that the fee of \$22.71 be paid at this time until the budget is settled and look at changing it in the future.

Mr. Fefergrad and Ms. Daoust advised that they could not commit to a decision at this time as both their Executive Committees had concerns with CDAC, particularly with respect to its current accreditation model, lack of disclosure of accreditation surveys/reports and its relationship with the Canadian Dental Association (CDA). He added that CDAC appears to have a surplus reserve of \$525,000 and asked why that was not being used. It was noted that CDAC does not have a separate balance sheet and its finances appear to be intertwined with CDA.

Both Mr. Fefergrad and Ms. Daoust advised Mr. Duguay that a meeting of the elected members of CDAC with the RCDSO and ODQ members would be a good idea. The next regular meeting of Council will be in May 2019, but the Executive Committee sits as Council between meetings and would be willing to meet. Mr. Duguay undertook to propose meeting dates in the New Year and the ODQ would also be invited to the meeting.

There was discussion on the value of accreditation site visits, under the current format in which they are conducted. It was also felt that results of the site visits should be made available to the regulators who have the ultimate responsibility for licensure.

4.6 National Recognition of Dental Specialty

It was reported that Dr. Gerrow and Dr. Hacker are working on a draft document. Dr. Gerrow will be in Vancouver to meet with Dr. Hacker while he is there attending other meetings. They hoped to have a draft document for presentation to the CDRAF Board at its April 10, 2019 meeting.

4.7 National Competency Standards for General Dentists

Dr. Gerrow reported on the workshop held in Montreal on November 9-10, 2018. It was a full two days of discussion with the Association of Canadian Faculties of Dentistry (ACFD), Commission on Dental Accreditation of Canada (CDAC), the National Dental Examining Board of Canada (NDEB), together with some registrars, the Royal Canadian Dental Corps and Canadian Dental Association. In conclusion, it was agreed to include consultation with the public.

It was facilitated by a workshop facilitator, Dr. Laura Neumann.

The purpose of the workshop was to develop a national approach and competency document that would be agreeable by the dental regulatory authorities and that would be used by ACFD, CDAC and NDEB for inclusion in their standards.

During the workshop, it was identified that there needed to be a public focus. It was felt that there is importance in giving a voice to the public

including ethnic minorities, Indigenous peoples, and persons with disabilities.

Mr. Fefergrad reported on the public member symposium held in Toronto on November 14, 2018, co-chaired by Marianne Park and Françoise Rollin from the L'Ordre des dentistes du Québec (ODQ). The RCDSO Patient Relations Committee will also be meeting in January 2019 and this will be an item on its agenda for discussion.

Mr. Fefergrad reported on a study that the RCDSO and University of Toronto have participated in a content analysis of complaints made by the public. He advised that the full report of the findings should be available by the end of the year and he would share it with each province. He would also share the taxonomy template in the study that each province could use as they see fit. He expressed that some interesting and somewhat surprising information resulted from the study.

In conclusion, it was decided to work towards drafting a document focused on the public interest that describes the competencies that the dental regulatory authorities determine each newly-licensed dentist requires to be a safe dental practitioner.

4.8 Royal College of Dentists of Canada (RCDC)

It was reported that Dr. Gillis and Dr. Gerrow had a meeting scheduled with representatives from RCDC in Toronto on Saturday, December 8, 2019.

At its meeting on December 5, 2018, the Working Group decided that the RCDC should not continue to administer the National Dental Specialty Examination beyond 2019.

CDRAF has lost confidence in RCDC administering the examination. Dr. Gillis wished to have assurance from the CDRAF Board members on the message he and Dr. Gerrow would deliver to RCDC at the meeting. He added that the strategy would be to inform RCDC that CDRAF does not wish RCDC to continue administering the examination and is looking at

other options. They would not elaborate on the details of those options being explored.

Option A will be to ask NDEB to administer the NDSE examination with the consent of RCDC; however, RCDC would continue to administer the Fellowship examinations, but the entry level examination needs to be administered by an organization where there is public interest.

Dr. Gerrow reported that he and Dr. Gillis met with Peter McCutcheon, Dr. Hugh Lamont and Dr. Lee McFadden of RCDC.

They also met with NDEB regarding administration of the examination, although there were multiple concerns expressed and it would only proceed if there is collegial agreement from RCDC.

Other options that have been discussed include an examination similar to the RCDSO Practice Enhancement Tool (PET) and mentorship. Option A is the preferred option, if RCDC is agreeable to NDEB administering the examination.

The governance of RCDC is also an issue and moving to NDEB would allow for public input.

The CDRAF Board was in agreement with the proposed strategy and messaging for Dr. Gillis and Dr. Gerrow to present to RCDC. They agreed to update the CDRAF Board on the results of the discussion following the meeting.

5. CDRAF REPRESENTATIVES AND OBSERVERS OF OTHER MEETINGS

A listing of upcoming stakeholder/external meetings with CDRAF representatives was provided to the CDRAF Board for its information.

There was discussion on who will attend the CDA Annual General Meeting in Ottawa in April. It was agreed that the Chair, Dr. Martin Gillis, will attend.

Dr. Chris Hacker offered to attend the ACFD Annual General Meeting in Vancouver on June 17-18, 2019.

The meeting schedule will be revised accordingly.

6. CDRAF BY-LAWS

The CDRAF By-Laws was provided for resource material.

7. CDRAF STRATEGIC PLAN 2017-2020

The CDRAF strategic plan for 2017-2020 was provided for resource material.

8. NEW BUSINESS

8.1 Appointment of Auditor

Dr. Gerrow reported that he received notice from CDRAF's auditor, Deloitte LLP, that it would not be willing to continue auditing service to CDRAF as the accounting is no longer done out of Toronto.

He added that the accounting service in Ottawa will obtain two proposals from other auditing firms and he would provide the information to the CDRAF Board for its approval electronically. He asked for a response from Registrars within two days if possible. It is anticipated this information will be available within two weeks.

Board members asked for a synopsis of the firms and the fees they would be charging for the audit.

Dr. Gerrow reported that the bookkeeper's fee is \$240.00 per month.

8.2 Location of CEO/Registrars' Conference, 2019

At the end of the CEO/Registrars' conference held on December 5-7, 2018, the CDA and CDSPI announced that the 2019 conference would be held in New Orleans, LA, in December. The Executive Director of CDA

advised that a survey was sent to DRAs and PDAs to canvass their choices of location, but some of the Registrars did not receive the survey.

The following Registrars advised that they would not be attending the 2019 conference, given the optics of a Canadian national meeting being held in the U.S.:

Caroline Daoust, Quebec
Irwin Fefergrad, Ontario
Martin Gillis, Nova Scotia
Chris Hacker, British Columbia

Paul O'Brien also supported the decision of those four provinces.

Besides having poor options, a question was raised as to why are we supporting the U.S. economy at this time?

It was reported that the CEO/Registrars' conference has been historically held in the U.S. as per the guidelines established several years ago. However, it was agreed that the guidelines should be revised that would allow the meetings to be held in Canada.

2018 was the first year to have the conference in Canada and it was agreed it was successful. There was full attendance, including the Association des chirurgiens dentistes du Québec, who declined to attend in recent years.

After full discussion, the CDRAF agreed that a strong statement should be made that if future CEO/Registrars conferences are held in the U.S., the Registrars will not attend. It was recommended that future conferences be held in Canada to allow all Registrars to attend.

During the discussion, Claude Paul Boivin (CDA) and Jocelyn Johnston (Dental Association of British Columbia) requested to meet with the CDRAF Board.

Dr. Gillis welcomed them to the meeting. He reported that the CDRAF Board was pleased with the 2018 conference and asked them to reconsider the decision to hold the 2019 meeting in New Orleans.

It was felt that there needs to be a new format for the conference and it should be located anywhere in Canada. He added that Registrars from four provinces would definitely not attend. As well, the representatives from CDRAF and CDAC would also not attend.

Mr. Boivin and Ms. Johnston agreed that the 2018 conference was both collegial and informative and there was great enthusiasm to maintain the relationship. They suggested a working group be struck with two members from each of the DRAs and PDAs to look at a new approach for future conferences. They advised that they would proceed with organizing the 2019 conference in New Orleans.

It was agreed that Jack Gerrow and Martin Gillis would be the CDRAF representatives on the joint working group to try and establish a new approach for future CEO/Registrars' conferences.

9. NEXT MEETINGS

There was discussion on where to hold the CDRAF meetings for 2019, and the following arrangements were agreed upon:

(a) Friday, February 8, 2019 – RCDSO office, 6 Crescent Road, Toronto

- The Working Group on Alternatives to RCDC will meet in the morning.

(b) Saturday, February 9, 2019 – RCDSO office, 6 Crescent Road, Toronto

- The CDRAF Board meeting will be held at 8:30 am until 2:00 pm.

(c) Wednesday, April 10, 2019 – NDEB Boardroom (tentative), Ottawa

- The CDRAF Board meeting will be held at 8:30 am until 3:30 pm.

(d) Thursday, August 22 and Friday, August 23, 2019, St. Johns, NF,
(Venue to be arranged, possibly Delta Hotel).

- The CDRAF Board meeting will be held on two days from 8:30am to 3:30pm each day.

(e) Friday, October 18, 2019, RCDSO office, 6 Crescent Road, Toronto

- CDRAF Member Representatives meeting at 8:30am to 11:30am.
- CDRAF Board member meeting, 12:30pm to 4:30pm.

(f) There will not be a meeting scheduled in December.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:55 p.m.