

CANADIAN DENTAL REGULATORY AUTHORITIES FEDERATION

MINUTES OF MEETING BOARD OF DIRECTORS

Wednesday, April 10, 2019

Lord Elgin Hotel, MacDonald Room, 100 Elgin Street, Ottawa, ON

A meeting of the CDRAF Board of Directors took place on Wednesday, April 10, 2019 at 10:40 a.m.

PARTICIPANTS:

Dr. Maurice Coady, Registrar, (CDRAF Treasurer), Dental Council of Prince Edward Island

Dr. Randall Croutze, Chief Executive Officer, Alberta Dental Association and College

Ms. Caroline Daoust, Directrice générale et secrétaire, L'Ordre des dentistes du Québec

Mr. Irwin Fefergrad, Registrar, Royal College of Dental Surgeons of Ontario

Dr. Martin Gillis, Registrar, (CDRAF Chair) Provincial Dental Board of Nova Scotia

*Dr. Chris Hacker, Registrar, College of Dental Surgeons of British Columbia

Mr. Dan Leger, Registrar, (CDRAF Vice-Chair) New Brunswick Dental Society

Dr. Patti Ling, Registrar, Manitoba Dental Association

Dr. Paul O'Brien, Registrar, Newfoundland and Labrador Dental Board

STAFF:

Dr. Jack Gerrow, CDRAF Executive Director

Ms. Angie Sherban, CDRAF Executive Assistant

REGRETS:

Dr. Bernie White, Registrar, College of Dental Surgeons of Saskatchewan

OBSERVERS:

Dr. Paul Allison, President, Association of Canadian Faculties of Dentistry

Dr. Marie Dagenais, Registrar/Executive Director, National Dental Examining Board of Canada

Dr. Barry Dolman, President, L'Ordre des dentistes du Québec

Mr. Frédéric Duguay, Director, Commission on Dental Accreditation of Canada

Ms. Andr  a Foti, Assistant Registrar, Royal College of Dental Surgeons of Ontario

Dr. Dennis Fuchs, President, National Dental Examining Board of Canada

Dr. Hugh Lamont, Chair, Royal College of Dentists of Canada

Dr. Doug Mackey, Past-President, National Dental Examining Board of Canada

*Dr. Peter McCutcheon, Executive Director, Royal College of Dentists of Canada

Dr. Amarjit Rihal, President, Commission on Dental Accreditation of Canada

**Participated via teleconference*

1. CALL TO ORDER

The Chair, Dr. Gillis, called the meeting to order at 10:30 a.m.

2. APPROVAL OF AGENDA

The agenda was approved, as circulated:

MOTION #1: Coady/O'Brien

THAT the agenda of the meeting of April 10, 2019 be approved, as circulated.

CARRIED
(Unanimously)

3. APPROVAL OF MINUTES

CDRAF Board Meeting – February 9, 2019

MOTION #2: Daoust/Croutze

THAT the CDRAF Board meeting minutes of February 9, 2019 be approved, as circulated.

CARRIED
(Unanimously)

Dr. Gerrow reminded Board members that the draft minutes of meetings are sent out electronically for approval. He encouraged Board members to respond electronically with their comments/approval.

4. BUSINESS ARISING

4.1 Working Group to Explore Alternatives to RCDC

Dr. Gillis reported on the work of the Working Group to Explore Alternatives to RCDC to-date.

He added that the Working Group met earlier that morning before the CDRAF Board meeting for a robust and full discussion on which direction to recommend. The RCDC has agreed to continue administering the National Dental Specialty Examination (NDSE) for 2019. The Working Group considered several options that graduates could utilize starting in 2020 and decided that the group would recommend that multiple pathways be considered as equivalent to the NDSE beginning in 2020.

Pathways to Certification for Graduates of Accredited Specialty Programs:

- RCDC examination
- A capstone examination administered in a course in the program.
- Mentorship/ programme de stages
- U.S. Specialty Board examination.

The RCDC and U.S. Boards examinations are already in place providing that RCDC continues to offer an examination.

A “programme de stages” is currently in place for general dentists in Quebec and ODQ is considering implementing one for specialists.

A capstone examination is a comprehensive examination process administered during an educational program. The intent of the examination is to ensure that the residents consolidate all of the content in the program by examining material from all courses in all years. The capstone examination must be included in a course in the program and should include input from specialists who are external to the program. Supplemental examinations must be available in accordance with the institution’s policies.

The next steps will be for DRAs in each jurisdiction with a Dental Faculty to have conversations with the Deans with respect to developing and

providing capstone examinations in the specialty programs offered by their Faculty. This will need to take place within the following month.

Following those discussions, a teleconference meeting will be arranged with the Registrars to report on the feedback from the dental faculties. A formal written request for revisions to the Accreditation Standards will then be made to CDAC and Program Directors will be informed. CDRAF will also ask CDAC to request that CODA revise their Standards to include a capstone examination.

It was reported that the Association of Canadian Faculties of Dentistry (ACFD) will be holding its Annual General Meeting in Vancouver in June. To that end, Dr. Gillis advised that a number of CDRAF Board members would like to attend the Deans Committee meeting at that time and he asked Dr. Allison if CDRAF could be included on the agenda to discuss this and other issues. Dr. Allison agreed.

Individual DRAs will develop a process for licensure/registration of dental specialists in their jurisdiction. There will be portability through the Agreement on Internal Trade (AIT).

Dr. Lamont asked if the RCDC examination referred to was for an oral or written examination. Dr. Gillis confirmed that RCDC could determine the most appropriate examination format.

Graduates from non-accredited programs, will still be required to take the Dental Specialty Core Knowledge Examination (DSCKE), a Dental Specialty Assessment and Training Program (DSATP) and one of a capstone examination, RCDC examination or U.S. Boards Examination.

Mr. McCutcheon commented that the RCDC examination and the U.S. Boards examination are not equivalent and he asked what assurance there would be that everyone has the same level of qualifications. He asked if the public interest has been taken into account.

Ms. Foti explained that the capstone examination would test the key requirements of the specific dental programs. There will be basic criteria set and eventually there will be consistency across the country.

Since different provinces have different perspectives of this issue, CDRAF is not prepared to deny individual regulators what they would like to have as an examination. There are some provinces who are in favour of a number of alternatives.

There were many questions raised by the third-party providers on the suggested pathways, and how they will be accepted by the Fairness Commissioners.

Dr. Allison agreed that it is good to look at different models to gain competencies, but he felt it is important to have an evaluation of the outcome.

MOTION #3: Fefergrad/Croutze

THAT CDRAF move forward with the multiple pathway model for the certification of dental specialists:

- **Royal College of Dentists of Canada (RCDC)**
- **Capstone examination process**
- **U.S. Boards examination**
- **Mentorship model.**

CARRIED
(Unanimously)

Ms. Daoust noted that some of the options may not be possible in some provinces because of legislative requirements. For example, she added that the U.S. Boards examinations will not be acceptable in Quebec. The L'Ordre des dentistes du Québec indicated that they will develop one option initially.

Dr. Dolman emphasized that the RCDC examination would not be an option in Quebec. In Quebec, the number of dental specialists going through the programs will be small and the mentorship program would be a good option, given the experience with the Quebec/France Accord.

All provinces agreed that once they registered/licensed as a specialist in any province, an individual would then be portable to any other province no matter which pathway they used initially.

MOTION #4: O'Brien/Fefergrad

THAT CDRAF requests CDAC to set basic criteria and procedures for the establishment of a capstone examination.

There was discussion on whether or not to send this request to CDAC before the meeting with the Deans and Program Directors. Dr. Rihal advised that CDAC would require the request in writing from CDRAF for consideration at CDAC's Annual General Meeting in November. The request would be circulated to all stakeholders then the Documentation Committee would consider the request prior to the AGM.

The CDRAF Board agreed to table Motion #4 at this time pending the outcome of the discussion with the Deans Committee.

Mr. Duguay suggested that proposed draft amendments to CDAC's Accreditation Requirements be sent to CDAC for comment before sending the final request.

4.2 Joint CDRAF/CDAC Working Group re Governance

Dr. Gillis reminded the CDRAF Board of its motion to establish two joint Working Groups with CDAC: one Working Group was to review CDAC's governance structure and one was to review CDAC's accreditation process. It was recommended that the two Working Groups be combined into one and this was agreed to by the CDRAF Board.

MOTION #5: Ling/Daoust

THAT the joint CDRAF/CDAC Working Group on Governance and the joint CDRAF/CDAC Working Group on Accreditation be combined into one Working Group.

CARRIED
(Unanimously)

Ms. Daoust reported on the work of the joint CDRAF/CDAC Working Group meetings on Governance and Accreditation to-date.

At the meeting of March 2, 2019, CDRAF met with CDAC and it was understood that CDAC would make accreditation reports available to the DRAs. She advised that CDAC undertook to provide the reports by March 12. However, on March 12 CDRAF received a message from CDAC to the effect that the Dental Faculties were not willing to release the reports.

During a recent meeting of the Deans, there was discussion and concerns around why the DRAs were requesting the reports.

In some provinces, Registrars had conversations with Deans in their provinces to clarify the reason for requesting the reports. It was agreed that a meeting with all the Deans will be necessary in order to provide clarification.

Ms. Daoust expressed frustration with the response from CDAC after attending three meetings where delivery of the reports was discussed and agreed to. Subsequently, during a teleconference meeting of the Registrars, two provinces (Ontario and Quebec) agreed to withhold paying fees to CDAC for 2019 pending receipt of the reports.

Mr. Fefergrad reported that he met with the Dean of the Faculty of Dentistry, University of Toronto on March 21 and was told that the first time he learned of the request from CDAC for the reports was on March 7. This was some time after CDAC advised that the dental Faculties were agreeable.

The Dean had many questions about the reason why DRAs required the reports, but eventually understood and offered to provide a summary. It was understood that if the Fairness Commissioner of Ontario required a copy of the full report, the Faculty would comply. Mr. Fefergrad reiterated again that accreditation and CDAC are critical and that Ontario has always been in favour and supportive of accreditation.

Dr. Rihal apologized for the miscommunication and assumed responsibility for the confusion. He advised that CDAC has had subsequent conversations with the Deans with regard to sharing the accreditation reports. He advised that CDAC has spoken with eight of the ten Deans and most Deans have said they are agreeable to sharing the reports (or summaries) with their own DRA.

CDAC was arranging a teleconference meeting with the Deans of the Quebec dental faculties within a few days.

Dr. Rihal added that this is not a CDAC issue and in some cases, it is already common practice to share the reports with the DRA.

Dr. Rihal reported that eight of the ten DRAs have paid their 2019 fees to CDAC; however, without payment from Ontario and Quebec, CDAC does not have sufficient funds to continue its work.

Dr. Allison agreed that there had been a misunderstanding and miscommunication. It may have been more appropriate for the DRAs to contact the Deans directly for the reports instead of via CDAC. The Deans received a request for the reports in March and expressed the following concerns:

1. The accreditation reports may not be current and up-to-date.
2. Issues of confidentiality and discomfort of reports being posted on public websites.
3. There is a lot of documentation leading up to reports, as well as follow-up following the site visits.
4. He asked why observers attending site visits sent by DRAs do not report back on the results of the site surveys. Dr. Allison was told this was not possible because of a Confidentiality Agreement between CDAC and the observer.

Dr. Rihal understood the need for DRAs to receive the reports. Dr. Dolman asked for a commitment from CDAC that DRAs would receive the complete reports. CDAC declined to give that commitment.

Dr. Allison suggested a meeting with the Deans via Zoom videoconferencing in order to expedite the meeting instead of waiting for the Deans Committee meeting in June. He was thanked for the offer, but it was felt that a meeting in person would be more beneficial.

Following a brief lunch break, the meeting reconvened at 1:10 p.m.

Mr. Fefergrad reported that he was asked by Dr. Allison to have an ACFD Deans Committee representative on the joint CDRAF/CDAC Working Group as an observer. The CDRAF Board was in agreement with an ACFD representative being included. Dr. Allison asked for CDRAF to send him an official request in writing, together with motion/mandate of the Working Group and a schedule of meeting dates. Mr. Fefergrad said that ACFD would be advised of meeting dates, but no future dates had been scheduled.

Dr. Rihal addressed the CDRAF Board. He stated that in November 2018, DRAs were asked for \$22.71 per member per province as a 2019 fee for CDAC to have a balanced budget. After much discussion, DRAs agreed to pay \$15.00 per member per province. He added that 8 provinces have paid their 2019 fees; Ontario and Quebec have advised their intention to withhold funding pending receipt of the accreditation reports.

He advised that if the funds from Ontario and Quebec are paid, CDAC will still have a deficit of \$150,000 at the end of the year. There is a reserve amount of \$165,000. Currently, with the funds from the other 8 provinces there will be a net loss of \$67,000. Dr. Rihal orally confirmed that in order to maintain regular activity for the rest of the year, CDAC requires \$67,000.

Dr. Rihal added that if \$15.00 funding per member from Ontario and Quebec is not received by CDAC by Wednesday, April 17, 2019 accreditation for dentistry would be shut down.

Mr. Fefergrad and Ms. Daoust advised that because CDAC did not deliver what it promised, their respective Executive Committees withheld the funds.

The DRAs agreed that it will be important to have a meeting with the Deans as soon as possible for discussion on releasing the accreditation reports. Dr. Allison undertook to facilitate a face to face meeting as quickly as possible, with those Deans unable to attend in person participate via teleconference.

Ms. Daoust asked Dr. Rihal if CDAC would release the reports if the Deans do not give their permission to share. Dr. Rihal would not agree to share the reports without the Deans' permission.

Dr. Gillis stated that it would not be possible to provide the additional funds to CDAC by April 17. There was discussion with the DRAs on bridge funding.

Dr. Fuchs and Dr. Dagenais stated that the National Dental Examining Board of Canada (NDEB) would be willing to facilitate gap funding, pending approval from the NDEB Board.

Dr. Coady suggested provinces paying the balance of \$8.00 per member per province (the difference between \$22.71 per member and \$15.00 per member that was paid).

The third-party providers, ACFD, RCDC and CDAC were asked to leave the room for *in-camera* discussion. The representatives from NDEB remained in the meeting. Dr. Gerrow left the meeting as well.

IN-CAMERA

The DRAs unanimously agreed it is important for CDAC's work to continue. There was discussion on how to raise the necessary funds for CDAC. \$225,000 was being requested, although \$67,000 was the amount required to keep the operation going until the end of the year.

If DRAs agreed to fund it, there would need to be approval by respective Boards and Councils.

NDEB asked for Ontario and Quebec to provide in writing what it would take for them to make their contributions. Ontario stated that if it received a summary of the current accreditation reports and saw concrete steps with timelines of CDAC separating from CDA, it would release the funds.

DRAs understood that CDAC requires \$67,000 to continue its work until the end of the year. It was agreed for all the provinces to pay \$67,000 to CDAC on a per capita basis and future funding would be considered when it delivers the reports and concrete progress is made on separation from the Canadian Dental Association. Failure to have this information

delivered will result in DRAs giving official notice to CDAC that it will not provide funding for 2020.

Dr. Gerrow returned to the meeting.

MOTION #6: Ling/O'Brien

THAT the CDRAF Board will provide \$67,000 on a per capita basis to CDAC and future funding will be considered when survey reports are made available, concrete progress on separation from the Canadian Dental Association has been made and a detailed line-by-line budget are provided.

CARRIED
(Unanimously)

Following lunch, the meeting resumed in open session.

Dr. Gillis reported to CDAC the outcome of the Board discussion and the motion made to provide \$67,000 on a per capita basis to CDAC to cover its shortfall and in order for it to continue its work until the end of the year.

He advised that, in addition to provision of the accreditation reports (summaries or otherwise), the CDRAF Board also requires a detailed line-by-line budget from CDAC, and concrete progress on separation from the Canadian Dental Association.

Failure to provide this information will result in the DRAs not funding CDAC for 2020. With respect to the reports, the expectation is that there will be a meeting arranged with the Deans which will permit the reports to be released.

If and when the accreditation reports/summaries are released from all dental schools, Ontario and Quebec will forward funds of \$15.00 per member per province. Ontario reaffirmed that it would be satisfied with summaries of the reports.

Dr. Rihal asked for a written request from the CDRAF and, when received, CDAC will give it consideration to determine whether the funding offered will be feasible to continue its operation.

Dr. Allison added that he will report back to the Deans on the discussion at this meeting and coordinate a meeting with them.

4.3 Working Group on National Competency Standards for General Dentists

The CDRAF Board was provided with a copy of the notes from the CDRAF Workshop on National Competencies for General Dentists that was held in Montreal on November 9 and 10, 2018. Also provided was a copy of the minutes of the RCDSO and ODQ meeting of March 13, 2019.

This item was deferred for further discussion at the next CDRAF Board meeting.

4.4 CDRAF/ACFD Joint Working Group on Academic Licensure

Dr. Allison reported that the first video-conference meeting of the ACFD/CDRAF Working Group was held in February and information is being collated for discussion at its next meeting.

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.5 Working Group re CEO/Registrars' Conference

The CDRAF Board was provided with an email message from Claude Paul Boivin of CDA that confirmed the CEO/Registrars' Conference for 2019 will be held in New Orleans, as planned. The meeting is being organized by CDA and CDSPI and all Registrars will be invited.

There was brief discussion on this at the meeting. As stated in the December meeting, the Registrars from Ontario, Quebec, Nova Scotia and British Columbia will not attend a CEO/Registrars Conference held outside of Canada. Dr. O'Brien advised that, although he supports the decision of those provinces not to attend, Newfoundland may attend, depending on the decision of future Registrars in that province.

Dr. Gerrow asked the CDRAF Board if it wished to invite the Provincial Dental Associations (PDAs) to meet with the Registrars during their Board meeting scheduled in Newfoundland in August. There did not appear to be a reason to do that.

4.6 Regional Licensing

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.7 Direct to Consumer Initiatives

Mr. Fefergrad made reference to the recent decision from the Ontario Court of Appeal that stated Ontario regulators have no right to block a company legally operating elsewhere in Canada from selling prescription eyewear to online customers in the province. This decision means that Ontario consumers can continue to order corrective glasses and contact lenses from British Columbia-based online retailer Essilor, which sells Coastal and Clearly products.

Mr. Fefergrad offered to forward a copy of the decision to anyone who wished to see it. The court commented that there was no evidence of patient harm.

4.8 Virtual Dentistry

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.7 Restrictive Permits (ACFD)

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.8 English Proficiency Assessment (NDEB)

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.9 Review of Equivalency Process (NDEB)

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.10 Guidelines on Sedation

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

4.11 National Recognition of Dental Specialty

This item was tabled and deferred for discussion at the next CDRAF Board meeting.

5. CDSPI – MALPRACTICE COVERAGE MINIMUMS

Dr. Gillis welcomed Mr. Ed Dermit, President of CDSPI to the meeting, to address the CDRAF Board on the work of CDSPI. Mr. Dermit gave a PowerPoint presentation and he encouraged CDRAF Board members to send him any questions they may have in writing and he would be pleased to address them.

6. FINANCIAL

The CDRAF Board was provided with a copy of the letter from the Auditor and draft financial statements, December 31, 2018. There no questions raised.

MOTION #7: Coady/Leger

THAT the CDRAF Board accept the financial statements of December 31, 2018.

CARRIED
(Unanimously)

Dr. Coady presented the Treasurer's Report. He advised that there has been increased activity, including working group meetings, for CDRAF and this will result in a projected deficit of \$110,139 for 2019. It is anticipated that the reserve will have \$29,000 at the end of 2019.

Dr. Coady asked the CDRAF Board for its approval of an additional fee of \$3.00 per member per province for 2019. This would provide an additional revenue of \$69,000.

MOTION #8: Coady/Leger

THAT the CDRAF Board approve the additional fee of \$3.00 per dentist per province.

The CDRAF Board gave its unanimous approval in principal, but it was understood that the final decision has to be made by the individual Boards/Councils. A friendly amendment was made to the motion:

MOTION #8a:

THAT the CDRAF Board members will propose to their Boards/Council for consideration an additional fee of \$3.00 per dentist per province for 2019.

CARRIED
(Unanimously)

7. CDRAF REPRESENTATIVES AND OBSERVERS OF OTHER MEETINGS

A listing of upcoming stakeholder/external meetings with CDRAF representatives was provided to the CDRAF Board for information purposes.

8. CDRAF BY-LAWS

The CDRAF By-Laws was provided for resource material.

9. CDRAF STRATEGIC PLAN 2017-2020

The CDRAF strategic plan for 2017-2020 was provided for resource material.

10. NEW BUSINESS

10.1 Canadian Pain Care Forum

The CDRAF Board was provided with email correspondence from Dr. Norm Buckley, Co-Chair of the Canadian Pain Care Forum (CPCF), requested Dr. David Mock (of Ontario) to participate in the CPCF for a Canadian pain strategy as a national representative of dentistry.

The CDRAF Board agreed it would be beneficial to have Dr. Mock participate in the CPCF, given his past involvement with the Canadian Centre on Substance Use and Addiction on a national level.

MOTION: Fefergrad/O'Brien

THAT the CDRAF Board approves Dr. David Mock as a national representative of the Canadian Pain Care Forum (CPCF).

CARRIED
(Unanimously)

11. NEXT MEETINGS

The next CDRAF Board meeting will be held in St. John's, Newfoundland on Thursday, August 22 and Friday, August 23, 2019. Details on the venue will be available in due course.

As reported in item 4.5, the 2019 CEO/Registrars' conference has been scheduled in New Orleans, LA. Dr. Gerrow reminded the Board of the decision by Ontario, Quebec, Nova Scotia and British Columbia not to attend because the location of the meeting is outside of Canada.

The CDRAF Board meeting and member representatives meeting will be held at the RCDSO Offices in Toronto on Friday, October 18, 2019.

12. CORRESPONDENCE

12.1 Lloyd's Insurance Policy, April 2019-2020

The CDRAF Board was provided for its information with a copy of the insurance policy for Directors, Officers and Employees liability for the period April 2019 to April 2020.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:00 p.m.

MOTION: Coady

THAT the CDRAF Board meeting of April 10, 2019 be adjourned.

CARRIED
(Unanimously)